**DECISIONS DELEGATED TO OFFICERS**

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| **Decision title:** | Appointment to vacant seats on the Audit and Governance Committee, General Purposes Licensing Committee and Standards Committee |
| **Decision date:** | 02 September 2021 |
| **Source of delegation:** | Council on 26 July 2021 resolved to:  **Delegate authority** to the Head of Law and Governance to appoint members to the seats allocated to the Independent Group based on the wishes of that group, or if no nominations are received within 21 days, to appoint members to those seats based on the allocations agreed at the Annual Council meeting on 19 May 2021 and the wishes of political groups. |
| **What decision was made?** | To appoint members to vacant committee seats in accordance with the wishes of political groups as follows:   * Cllr Latif to Audit and Governance Committee * Cllr Lygo to General Purposes Licensing Committee * Cllr Smowton to Standards Committee |
| **Purpose:** | To appoint members to the vacant seats on three committees. |
| **Reasons:** | Following the formation of the Independent Group, Council on 26 July 2021 was required by regulations to review the political balance on committees and to allocate three seats to that group; on Audit and Governance Committee, General Purposes Licensing Committee and Standards Committee. The Independent Group had indicated to the Proper Officer that it did not intend to nominate members to those seats and no nominations were received.  Regulations provide that where a political group fails to express its wishes in relation to a seat that has been allocated to it within three weeks of the allocation being made, the authority may make such appointment to that seat as they think fit.  Council on 26 July agreed that if the Independent Group failed to nominate to the three seats allocated to it those seats would be appointed to on the basis of the allocations agreed at the Annual Council meeting on 19 May 2021 i.e. the seats on Audit and Governance Committee and General Purposes Licensing Committee to be re-allocated to Labour Group and the seat on Standards Committee to be re-allocated to the Liberal Democrat Group.  Political groups have nominated members to the vacant seats. |
| **Decision made by:** | Susan Sale, Head of Law and Governance |
| **Other options considered:** | To leave the seats vacant until the next meeting of Council – not preferred as committee meetings were scheduled to take place before the next Council meeting. |
| **Documents considered:** | Review of allocation of seats to political groups – Report to Council on 26 July 2021. |
| **Key or Not Key:** | Not key |
| **Wards significantly affected:** | None |
| **Declared conflict of interest:** | None |
| **This form was completed by:**  **Name & title:**  **Date:** | Andrew Brown  Committee and Member Services Manager  01 September 2021 |

**Approval checklist**

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| ***Approver*** | ***Name and job title*** | ***Date*** |
| **Decision maker** |  |  |